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The Elements of Style is a study guide for the development of writing style by William Strunk Jr., a professor of English at Cornell University. It was later finished by his student, Elwyn Brooks White. Now it is commonly known as " the study guide by Strunk and White ". In short, this book is for someone who wants to become a writer. The Elements of Style is some kind of examples ' collection of all kinds of styles of writing very different works. It comprises eight "elementary rules of usage", ten "elementary principles of composition", "a few matters of form", a list of 49 "words and expressions commonly misused", and a list of 57 "words often misspelled".

Explores the wide range of scholarship on revision while bringing new light to bear on enduring questions in composition and rhetoric.

Every day we communicate in our professional and personal lives to initiate or improve relationships, get what we want, function in teams, and learn new things. The success of these interactions depends on the ability to be effective in conveying messages. The Fourth Edition of this widely used text presents indispensable skills to encode and decode messages, guiding readers to develop their own communication style. Retaining its concise yet comprehensive coverage, the latest edition explores digital-age communication techniques and includes sections on communication privacy management theory and affection exchange theory. Oral Communication, 4/E presents a wide range of introductory topics in an affordable, straightforward, and fun format. Each chapter opens with clear learning objectives and ends with key terms and discussion questions. Interactive exercises throughout the book engage readers as they are asked to reflect on previous experiences, experiment with tools provided to them in the text, react to hypothetical scenarios, and think critically. Readers will benefit from professional sidebars that illustrate how academic concepts fit into the careers they will soon enter.

For more than 30 years, Dr. Pitcairn's Complete Guide to Natural Health for Dogs & Cats has been the go-to resource for health-conscious animal lovers. This fourth edition is updated with the latest information in natural pet health, including groundbreaking research on the benefits of vegan diets for pets, as well as nutritionally complete recipes to give your pets optimal health that you can also enjoy, making home prepared diets easier than ever. The Pitcairns also discuss behavior issues, general nutrition, and a more humane approach to caring for pets. The Pitcairns have long been the trusted name in holistic veterinary care and continue to be at the forefront of natural pet health. Written with the same compassion and conviction, the fourth edition of Natural Health for Dogs & Cats will help you give your beloved animals the healthiest, happiest life.

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